

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, Address, Telephone No.)	FOR COURT USE ONLY
ATTORNEY FOR (Name): Bar No:	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF ORANGE JUSTICE CENTER: <input type="checkbox"/> Central <input type="checkbox"/> Harbor <input type="checkbox"/> North <input type="checkbox"/> South <input type="checkbox"/> West STREET ADDRESS: P.O. BOX: CITY AND ZIP CODE:	
PLAINTIFF: DEFENDANT:	
SMALL CLAIMS AUTHORIZATION TO APPEAR	CASE NUMBER:

I am appearing on behalf of the: ☐ Plaintiff ☐ Defendant

Name: _____ Title/relationship: _____

Check one box:

- ☐ I am appearing as a representative on behalf of **a corporation**. I am an employee, officer or director of the corporation. I am employed, appointed or elected for purposes other than solely representing the corporation in small claims court.
- ☐ I am appearing on behalf of a party who is **not a corporation** or a natural person (e.g. partnership or DBA). I will appear and participate. I am a regularly employed person, or a duly appointed or elected officer or director or in the case of a partnership, a partner, engaged for purposes other than solely representing the party in small claims court.
- ☐ I am appearing as a representative on behalf of an individual doing business as **a sole proprietorship**. The claim can be proved or disputed by evidence of a account that constitutes a business record as defined in Section 1271 of the Evidence Code and there is no other issue of fact in the case. I am a regular employee for purposes other than solely representing the party in small claims actions and qualified to testify to the identity and mode of preparation of the business record.
- ☐ I am appearing on behalf of a plaintiff who is serving on active duty in the **United States Armed Forces** outside this state, and was assigned to the duty station after the claim arose and the assignment is for more than six months; or a party is **incarcerated** in a county jail, a Department of Corrections facility, or a Youth Authority facility; or appearing for a defendant who is a **nonresident owner of real property**. I am serving without compensation. I have appeared in small claims actions on behalf of others no more than four times during the calendar year.
- ☐ I am appearing on behalf of **my spouse**. The claim is a joint claim and the represented spouse has given their consent.

I hereby declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: _____

PRINT OR TYPE NAME

SIGNATURE OF DECLARANT

SMALL CLAIMS AUTHORIZATION TO APPEAR